

भारतीय गैर न्यायिक

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TEN
RUPEES
Rs.10

INDIA NON JUDICIAL

ఆంధ్రప్రదేశ్ ఆంధ్ర ప్రదేశ్ ANDHRA PRADESH

26AA 999017

Date: 03-07-2009

Serial No: 16,387

Denomination: 10

Purchased By:

G. SAKI BABU

S/O. G. VENKATESHWARLU

HYD

For Whom:

CADRE

HYD

Registrar
Ex-Officio Stamp Vendor
G.S.O., C&IG Office, Hyd

SOC-3/608/09

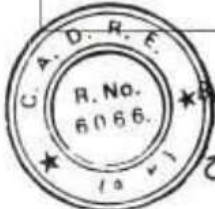
1st PAGE CORRECTIONS NIL



RULES AND REGULATIONS OF
THE "CENTRE FOR ACTION ON DISABLED RIGHTS & EMPOWERMENT – CADRE"
 (Regd. No. 6066/2000)
 H. No: 17-1-391/V/13, Saraswathi Nagar, Saidabad, Hyderabad.

AMENDMENTS TO DOCUMENT NO: II (RULES & REGULATIONS)

EXISTING	PROPOSED AND ACCEPTED
1. NAME OF THE SOCIETY: VIKALANGULA CHAITANYA SAGAM	I. NAME OF THE SOCIETY: CENTRE FOR ACTION ON DISABLED RIGHTS & EMPOWERMENT - CADRE
2. LOCATION OF THE OFFICE: MIG-58, (12-95), Phase-II, APHB Colony, Pothi Reddy pally, Sanga Reddy, Medak dist.	II. LOCATION OF THE OFFICE: H. No: 17-1-391/V/13, Saraswathi Nagar, Saidabad, Hyderabad - 36. This may be changed from time to time with the approval of Governing Body.
3. (1) MEMBERSHIP: Persons with disabilities (2) CATEGORY OF MEMBERS: General (3) ADMISION FEE AND THE ANNUAL SUBSCRIPTION OR MONTHLY SUBSCRIPTION. Admission fee: Rs. /- Annual subscription Rs. /-	III. MEMBERSHIP: A person interested in promote and protect the Disabled Rights & Empowerment Programmes can be come a member by the Approval of Managing Committee of the Society. And Any person male or female fully qualified for membership and agree to abide by and strive for attainment of the aims and objects of the CADRE Could be admitted to the membership of the CADRE. A. ELIGIBILITY FOR MEMBERSHIP • All the members should be above 18 years of Age. • Should not be one who is incapacitated by law to Entire contractual obligations. • Should be one willing to work for the attainment of the aims and objects of the CADRE . • Person desirous of becoming members of the CADRE shall sign the application form prescribed for the purpose and pay the amount prescribed for the



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category of membership applied and submit the form to the Secretary of CADRE

- The Secretary shall place the applications before the Managing Committee whose decision on admission of members shall be final.

B. CEASEATION AND REMOVAL OF MEMBERSHIP:

A person shall cease to be a member of the CADRE

- a) On his/her death.
- b) On his/her resignation in writing and acceptance of the same by the Managing Committee.
- c) On his/her being mentally disabled or incapacitated to enter into contractual obligation.
- d) On his/her failure to pay the subscription within the due period.

Any person whose activities are considered detrimental to the interests of the CADRE can be removed from the membership by a decision of the majority of the members present and voting at the meeting of General Body.

C. CATEGORY OF MEMBERS:

1. Life Member, 2. Affiliate member 3. General member

1. **LIFE MEMBER:** The Founder President is the Life Member. And the Life Member has powers to nominate any member as Life member.

2. **AFFILIATE MEMBER:** Any association/federation/society/organization/CBO/SHG etc working for the empowerment of persons with disabilities agreeing to abide by the CADRE Aims & Objects, Terms and conditions shall be entitled to become as affiliate member of the CADRE subject to the approval of Governing Body.

3. **GENERAL MEMBER:** Any persons with disabilities, their parents/care givers, professional social workers, Disability specialists, Activists and who has social development concern.



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D. DEFINITIONS:

The Words and expressions not defined herein shall have same meaning as in the memorandum of association and Rules & Regulations of CADRE

1. CADRE Means:

CENTRE FOR ACTION OF DISABLED RIGHTS & EMPOWERMENT.

2. Governing Body /Office bears /Managing Committee Means:

President, Vice - President, General Secretary, Joint-Secretary and Treasurer (5).

The Governing Body member should a Person with disability.

President shall also call as Chairman/Director/ Chief Functionary

3. 'Year' means:

"The financial year commencing from 1st April and ending on 31st March of the succeeding year".

4. 'Person'

'Shall mean and include individuals, firms, societies, companies, Co-operative Societies, Associations, Corporation and incorporated bodies.

Words imparting the 'Masculine' gender and 'Singular, number shall respectively include the 'feminine gender' and 'Plural number and vice verse.

E. ADMISSION FEE AND THE ANNUAL SUBSCRIPTION OR MONTHLY SUBSCRIPTION

Admission Fee : Rs. 50/-

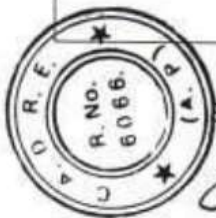
Annual subscription : Rs. 150/-

4. GENERAL BODY:

(I) Annual General Body will meet once in a year i.e. in the month of _____

IV. GENERAL BODY:

(i) Annual General Body will meet once in a year i.e., in the month of June.



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1) QUORUM:

- a) Two fifth (2/5) of the total number of members enrolled in the Membership Register as on 31st May of the respective calendar year shall form the quorum for the General Body and Governing body Meetings.
- b) In the absence of the quorum meeting shall be adjourned and in adjourned meeting if there is no quorum then the objects shall be disposed of without a quorum.

(II) FUNCTIONS:

- a. To pass the budget for the ensuring year and approve the expenditure statement of previous year.
- b. To approve the reports of the activities of the Society.
- c. To elect the Executive Committee etc.
- d. To appoint Auditor

2) FUNCTIONS:

The following among others are functions of the General Body.

- a. To elect a total of Five (5) Office Bearers / Governing Body as per provision in these rules and regulations for a period of five years or till next election.
- b. To appoint chartered accountant to audit the accounts of the CADRE.
- c. To consider from the Managing committee the report of the working of the CADRE during the proceeding financial year together with statement showing the receipt and expenditure accounts and about the liabilities and profit and loss account for the year.
- d. To consider amendments to Rules and Regulations.
- e. To lay down policies in pursuance of aims and objectives of CADRE.

3. MEETING:

1. The meeting of the General Body will be called within three months from the closing of the financial year and shall transact the activities as per the Memorandum of Association and rules and regulations of the CADRE.

2. On a request in writing made by 2/5th of the members, the Secretary under the direction of the president shall call a General Body meeting.

OR

On a request in writing made by 2/5th of the members the Secretary/ President shall call a General Body meeting. In the event of the Secretary/President failing to call for the General Body.



3. The Members of the Governing Body shall be response to attest the signatures of all the members of the newly elected Office Bearers and to see that the said signatures of the out going Office Bearers tally with the annual list as filed the Registrar of Societies before 15 days of the succeeding month of the month in which elections were held.

4. VOTING:

Except in the case of elections all voting shall be by show of hands and also purpose of elections of the Governing Body/ Office bearers.

5. RULES AND REGULATIONS:

These rules shall be called rules of CADRE, unless there is something repugnant to the context or meaning there of, shall mean and include all the rules of the CADRE that may be framed from time to time or altered by a special resolution of the General Body.

5. (i) **Executive Committee:** Shall consist of five (5) Members are called as Office Bearers they are President, Vice-president, General Secretary, Joint secretary and Treasurer remaining persons all the E. C members.

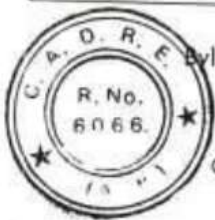
(ii) The members of the Executive Committee (Governing Body) shall be duty bound to at least the signatures of all the members of newly elected Executive committee and to see that the signatures of the out going Governing Body tally with the annual list as tiled with the Registrar of Societies before 15 days the succeeding, month in which elections were held.

V. GOVERNING BODY/ OFFICE BEARERS:

The Governing Body shall consist of the President, Vice-President, Secretary, Joint-Secretary and Treasurer.

1. REMOVAL:

- a) The Office Bearers shall have the right to remove any one of its members/office bearers by two-thirds majority of the members present, provided that their number shall not be less than 3 if:
- b) Any member/office bearer remains absent from there meetings or the Executive Committee continuously without giving any notice.
- c) Any member/office bearer works against the interests, spirit and philosophy of the CADRE and is not discharging his duties/responsibilities adequately.
- d) The President shall have the right to remove any one from amongst themselves by a two-third majority of their total number



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(iii) **FUNCTION OF THE EXECUTIVE COMMITTEE AND OFFICE BEARERS :**

1. PRESIDENT

He presides over all the meetings of the General Body and Executive Committee. He can cast in vote in the case a tie in decision making. He can supervise all branches as the Societies.

2. PROCEEDINGS:

- a) To frame rules and regulations for the conduct of the objects of the CADRE not inconsistent with the object, rules and regulations.
- b) To consider applications for the admission members as per rules of the CADRE.
- c) To appoint, Promote, Punish, Suspend or Dismiss employees and to frame rules and regulations of service for the employees of the CADRE.
- d) To permit anyone or more of Managing Committee to open and operate accounts in Bank(s) or deal with Bank(s) in any manner whatsoever required for furtherance of objects of the CADRE.
- e) To open accounts, invest and deal with the funds of the CADRE and borrow such money as is beneficial to the CADRE.
- f) To sell, lease exchange or otherwise deal with the movable and immovable property of the CADRE.
- g) To sanction programmes and grant expose factors approval to programmes and expenditures incurred under the direction of the President.
- h) The Governing Body members among themselves, appoint as Director/CEO/CF or appoint any other person, such designated person shall be paid Honorarium or Remuneration.
- i) The Governing Body shall be competent to delegate any of its powers to the president or any Sub-Committee constituted by it for any specific purpose.

3. FUNCTIONS OF THE GOVERNING BODY:

1. PRESIDENT

- a) To generally guide and supervise the working and Chief Functionary of the CADRE.
- b) To preside over meetings of the General Body and the Governing Body except election meetings where he himself is one of the Contenders.
- c) To be the appointing authority for the office staff and also be the authority to terminate or suspend any employee or take such disciplinary



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action as required under any situation in consultation with the secretary.

- d) To enter into agreements, to sign documents and authorizations, for and behalf of the CADRE.
- e) To authorize to open branches or sub-offices, camps, extension counters in anywhere permanent or temporary and constitute local management committee (s).
- f) To call meetings as required from time to time and as provided under these rules and regulations.
- g) To authorize the obtaining of views, decisions and sanctions of the Governing Body by circulation of notes, proposals/ resolutions.
- h) The President may convene any emergency meeting on his own initiate to transact any matters of urgent, importance with notice of seven days.

2. VICE - PRESIDENT

He shall assist the President in discharge his functions. In the absence of the President he will perform the duty of the president as entrusted by the President.

3. GENERAL SECRETARY

He is the Chief Executive Officer of the Society and custodian of all records relating. To the society and correspondent on behalf of the Society, would convene both Executive Committee and General Body of the Society with the Permission of the President. He Guides the Treasurer in preparing the budget and expenditure statement to place before the General Body for its approval.

2. VICE - PRESIDENT

He will assist the President in discharging his function. In the absence of the President, he will perform the duties of the President Entrusted by him.

3. GENERAL SECRETARY

- a) To manage and administer the office of the CADRE under the general supervision of the President.
- b) To maintain office discipline.
- c) To correspond with various authorities, organizations, individuals in connection with the working and the affairs of the CADRE and the general advice of the president.
- d) To prepare and maintain the records of minutes of meetings of the General Body, Governing Body, and other committees.
- e) To be the Ex-officio Member of all committees.
- f) To Present reports to the President, Governing Body, General Body and other committees.
- g) To convene meetings as directed by the president from time to time in accordance with these rules



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4. JOINT SECRETARY

He has to do the work as entrusted by the Governing Body, he has to assist the Secretary in discharging his duties, in the absence of the Secretary he can perform the duties of the Secretary

5. TREASURER

He has to maintain accounts properly along with the vouchers. He has to prepare the Accounts of the Society Jointly with the Secretary or President.

and regulations.

- h) To Guides the Treasurer in preparing the budget and expenditure statement to place before the General Body for its approval.

4. JOINT SECRETARY

He has to do the work as entrusted by the Governing Body, he has to assist the Secretary in discharging his duties, in the absence of the Secretary he can perform the duties of the Secretary

5. TREASURER

- a) The Treasurer shall maintain proper books of accounts showing the receipts and payments on accounts of the CADRE with vouchers, receipts and the books of accounts so maintained shall be audited once in a year by a chartered accountant duly appointed in the meeting of the General Body in this behalf.
- b) To operate bank accounts along with president, General Secretary.
- c) To have the accounts audited and to submit the same to the Governing Body and General Body.

VI. FUNDS:

A) The President may accept donations or contributions in cash or in kind from any person, firm, company, corporation, association, institution, trust (including Settler or the trustees or any of them), Funding Agencies in India or in abroad, or any other artificial juridical person for the furtherance of the objects of the CADRE for any one or more of them upon such terms and conditions and they may in their absolute discretion think fit and which are not inconsistent with objects of the CADRE.

The Funds of the CADRE shall consist of :

- a. Membership fees.
- b. Donations/ Contributions
- c. Sale of goods/consumables/ insurance etc.
- d. Government and foreign grants.
- e. Money received through bequests sale of movable and immovable property or in any other from that the CADRE Considers appropriate.
- f. Fellowships, Consultants, etc;



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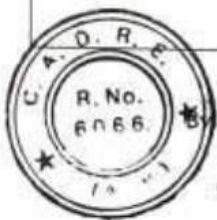
1. The funds of the CADRE shall be spent only to the attainment of the objects of the CADRE no portion thereof shall be paid or transferred directly or indirectly to any of its members through any means.
2. The funds of the CADRE shall be deposited in any schedule bank, post office or treasury or as rules and regulations of the Societies Registration Act or Income Tax Act.
3. The Bank account shall be operated by President/Secretary & Treasurer as authorized in this behalf by the Governing Body from time to time.
4. All expenditure shall be duly supported by cash memos and vouchers.
5. Books of accounts shall be maintained on double entry basis.

6. FOREIGN CONTRIBUTION

- 1) A separate set of accounts shall be maintained, exclusively for foreign contribution currency received and utilized:
 - (a) In Form FC-6, where the foreign contribution relates only to articles as referred to in item (i) of sub-clause (c) of clause (1) of section 2; of Foreign Contribution (Regulation) Act, 1976.
 - (b) In Form FC-7, where the foreign contribution relates to foreign securities.
- 2) Every account specified in sub-rule (1) of Foreign Contribution (Regulation) Rules, 1976 shall be maintained on an yearly basis, commencing on the 1st day of April each year and every such yearly account, duly certified by a chartered accountant in Form FC-3 along with a balance sheet and statement of receipt and payment, shall be furnished, in duplicate to the Secretary to the government of India, in the Ministry of Home Affairs, New Delhi within four months of the closure of the year.

7. INVESTMENTS

- a) The funds of the CADRE shall be invested in the



Law of Centre for Action on Disabled Rights & Empowerment (CADRE)



modes specified under the provisions of section 13 (1) (d) read with section 11 (5) of the Income Tax Act 1961 as amended from time to time.

b) If the income of the CADRE property in particular

year is not fully utilized, the unexpended income subject to the applicable provisions of the Income Tax Act, 1961, Shall be carried over to next year or subsequent years and spent in the next year or subsequent years for the advancement of any of the objects of the CADRE the CADRE funds in his hands also the interest income thereof, if any, for the time being in his hand.

c) The President shall invest and keep invested all not immediately required for the purposes mentioned in the original memorandum of association and /or deposit in current, call deposit, short deposit, or fixed deposit accounts in any scheduled bank or banks as the President may think fit and / or for purchase and /or government securities and bonds and also with liberty and power to the President from time to time to vary or transfer such investments or any of them into or others of the same or of a like nature and to sell any investments at such prices and subject to such terms and conditions and in such manner as the Governing Body may decide in their meeting and to execute any deeds, documents, deeds of transfer or agreement as they may think fit for the aforesaid purpose of any them.

VII. SUITS AND DISPUTES ETC:

In the case of suits by or against the CADRE the president or any person authorized by Managing Committee shall be the authority to sue or be sued in the name of the CADRE as per rules of the Societies Registration Act.

VIII RECORDS, ACCOUNTS AND AUDIT:

1. Records shall be made in proper books of all resolutions and proceedings of the General Body, Governing Body, Managing Committee and



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Sub-Committees and every minute signed by the President shall be conclusive evidence of the facts stated therein.

2. The CADRE shall maintain regular Books of Accounts. The CADRE shall realize the interest income and other income of the CADRE property and after deducting the necessary and incidental expenses for the realization of the above said income and/or any other income apply the balance for one or more of the objects et forth in the original memorandum of CADRE. The president is entitled to retain as much as income from the CADRE property as is necessary for the fulfillment of the objects of the CADRE in current accounts/deposit and operate upon the same.
3. The financial year of the CADRE shall be ended on 31st March, of every year, provided that the President shall be at liberty to change the same from time to time as they deem so fit and proper for the convenience of the functioning of the CADRE.
4. The Treasurer shall maintain proper books of accounts showing the receipts and payments on accounts of the CADRE with vouchers, receipts and the books of accounts so maintained shall be audited once in a year by a chartered accountant duly appointed in the meeting of the General Body in this behalf.

XI AMENDMENTS:

1. No amendments or alteration shall be made in purpose of CADRE unless it is voted 2/3rd of members present at a special meeting convened for the purpose and confirmed by 2/3rd of the members present at a second Special meeting.

There shall be no amendment to the sections and clauses III (c)1.

2. Any other rules and regulations, clause or sub-clause of the remaining rules and regulations of CADRE may



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- be amended in the following manner.
- a) The amendment is passed at a duly convened meeting of the Governing Body by a simple majority of the total members of the Governing Body.
 - b) The amendment is thereafter presented at a duly convened meeting of the General Body and passed by a 2/3rd majority of the members of the CADRE.
 3. The members may from time to time make, alter or modify schemes, rules and regulations for carrying out the objects of the CADRE and for management of the affairs thereof and otherwise for giving affect to the objectives of the CADRE.
 - i) No amendments to the Memorandum of Association and Rules and regulations shall be made which may prove repugnant to the provisions of sections 2(15), 11 to 13, 80 of the Income Tax Act, 1961, as amended from time to time. No amendments shall be carried out without the prior approval of the authority granting order U/S 80G /12A of Income Tax Act, 1961.

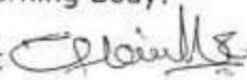
10. WINDING UP:

In case the Society to be wound up the property and funds of the Society that remain after discharging the liabilities, if any shall be transferred or paid to some other Institutes with similar aims and objects.

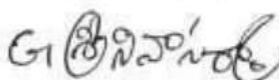
XII WINDING UP: In the event of dissolution or winding up of the CADRE, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the CADRE, but the same shall be transferred to another Organization whose objects are similar to the of CADRE and which enjoys recognition under section 12A / 80G of the Income Tax Act, 1961.

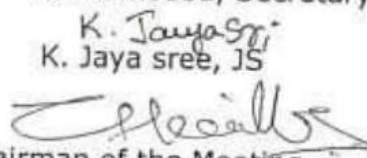
The above resolutions carried out unanimously. The meeting ended with vote of thanks by the Secretary.

Attestation of The Governing Body:

G. Hari Babu, President 


G. Rambabu, Secretary

G. Srinivas Rao, VP 


K. Jaya Sree, JS

K. V. Subba Reddy, Treasurer  Chairman of the Meeting

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చర్చ - ఆరాటాలు.

- 1) గత సమావేశపు ఆరాటాలను చదివి విశ్లేషణ ఆమోదించాలి.
- 2) CADRE Office రూపం ను ఎన్నుకొనాలి అధ్యక్షుల సూచించి, ఎన్నికను P. నాగరాజు గారి నిర్దేశాల వలెనే చేయాలి.

నాగరాజు గారు మాట్లాడుతూ కార్యక్రమ సభ్యుల ఎన్నిక బరుగుతుంటే అది చుట్టూ నామ వాల్తాక వచ్చు అవుతుంది. బకరు ప్రమాదం చేయాలి, బకరు బల వర్షాల ఆ తరువాత తోపటం చూడ సంఖ్యను పెంచాలి మన తోపటం ఎన్నిక తర్వాత మంచి పూర్తి అయ్యేందుకు తగ్గించి ఉన్నట్లు

- 1) అధ్యక్షుల గా గణాంక మార్పిడి,
- 2) ఉపాధ్యక్షుల గా నామ వాల్తాక,
- 3) కార్యదర్శి గా గణాంక మార్పిడి,
- 4) సంయుక్త కార్యదర్శి గా గణాంక మార్పిడి,
- 5) కార్యదర్శి గా గణాంక మార్పిడి

విశ్లేషణ ఎన్నిక నట్లు ఎన్నికల అధికారి నాగరాజుగారి ప్రకటించాలి.

P. Nagaraju

Senior Manager

- 3) Audit & Annual Reports ను ఆమోదించాలి.
- 4) Auditor గా KEYMENT & ASSOCIATES LLP నామ వాల్తాక ఆరాటం చేయాలి.
- 5) Annual Action Plan ను ఆమోదించాలి.
- 6) గత విషయాల పై చర్యలు

అధ్యక్షుల కార్యక్రమాలకు సహకారమునుగాలి.



15/8/2022

ANNUAL CADRE GENERAL BODY MEETING
at EUL SMART CENTRE, Kamalanagar
on 15th August, 2022.

15th August 2022 గాఢాన కార్యక్రమ సమావేశం
సమావేశం జరిగింది. ఈ సమావేశానికి
హాజరయిన గాఢాన అధ్యక్షుల వేదాంతం.

హాజరైన సభ్యులు:

సంచకం

- 1) హరిహర గౌరవ
- 2) G. రమణ
- 3) N. Ravi
- 4) S. కమలా
- 5) Y. భాగ్యలక్ష్మి
- 6) గుంటూరు వంశీ
- 7) B. సామ్య

[Signatures]
C. Rathi
Rathi
B. Sawmya

Agenda:

- 1) Previous meeting Minutes Approval
- 2) Elections for office bearers of CADRE
- 3) Audit & Annual Reports Approval
- 4) Auditor Appointment
- 5) Annual Action Plan Approval
- 6) Any other issues raised by the members.





CADRE BOARD MEMBERS

Sl. N o.	NAME	POSSION	A ge	PAN NUMBER	FULL ADDRESS WITH Phone No.	AADHAR NO.	Signature
1	Hari Babu Gajendra S/o. Venkateshwarlu (Late)	President cum Director	48	AGJPG6782E	H.No.2-1-349/30, Greenfield Colony, Mamatha Nagar, Nagole, Hyderabad-500068, TS Cell: 8885512035	241676784844	
2	Nerupati Ravi S/o.	Vice-President	50	AMJPN2474L	H.No. 7-6-73, Krishna Colony, Jammikunta Mandal, Karimnagar District, TS-505122 Cell: 9701789317	381424553933	
3	G. Ram Babu S/o. Hanumanth Rao (Late)	General Secretary	35	ASSPG4478N	H.No. 8-1-276/1, Prashanthi Nagar, Khanapur Haveli, Khammam Dist, TS-507002. Cell: 9493157343	642033261703	
4	Guguloth Venkanna S/o. G. Malsoor	Joint Secretary	32	BSCPG8299L	H.No. 10-62, Amarsingh Thanda, Haripriyal Vill, Thorur Mandal, Warangal Dist – 506163 Cell: 9849731098	655099770332	
5	Yella Bhagya Lakshmi D/o. Y. Anjaneyulu	Treasurer	36	ANSPY6868K	H.No. 1-9-202/34, Hanuman Nagar Colony, Kushaiguda, Kapara, Medchal-Malkajgiri District, TS-500062 Cell: 9154183334	371017621575	

Certified by

 President



Centre for Action on Disabled Rights and Empowerment

(Regd. No. 6066/2000)

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